



Education

- 2019**
Simon Fraser University
 Bachelor's Degree in Arts: *Psychology Major*
- 2018**
Douglas College
 Associate's Degree in Arts



Experiences

- 2016**
Learning Center - Manager
 - Manage employee schedule and payroll
 - Front-desk reception duties
 - Promote academy curricula
 - Generate and provide feedback of student performance and satisfaction
 - Update and maintain academy's website and social media accounts
- 2014**
DJTRICKS Vancouver - Social Media Coordinator & Manager
 - Produce and manage paperwork for clients and business
 - Promote company's assets via social networking platforms
 - Coordinate with DJs and producers to promote new releases
 - Take photographs of studio for online presence and content
- 2010**
Honeywell - Winter Olympics Security Camera Technician
 - Assemble and install variety of security cameras in the event vicinity
 - Replace defect components and reinstall accordingly
- 2009**
Best Buy Burnaby - Geek Squad Assistant Technician
 - Communicate with customers and assess their needs
 - Diagnose and prepare customer's computer issues for repair
 - Undergo factory resets or hardware replacements



Freelance

- 2014**
BasicTools - Content & Artist Manager
 - Web & logo development
 - Communicate with artists for business relations



Technical Skills

- Microsoft Office Suite**
- Adobe**
 Illustrator, Photoshop
- Front End CMS**
 Wordpress, Joomla, Drupal
- Coding & Development**
 HTML/CSS , JS/jQuery



Personal Assets

- Professionalism**
- Ability to adapt**
 in any given environment
- Motivation**
 and drive towards success
- Attention to detail**



Languages

- English**
- Korean**



Recreation

